

**SCA Chinese Heritage Club  
Board of Directors Meeting  
Tuesday, September 17, 2013, 9:00 AM to 11:00 AM  
Penn Room, Independence Building**

**Agenda**

1. Call to order
2. Establish quorum
3. Approval of the Meeting Minutes of July 16, 2013
4. Reports from Officers and Directors
  - Financial (Claudette)
  - Membership & Communications (HK)
  - Activity/Program (Grace)
  - Ad Hoc (Diane)
  - Vice President (Vivian)
5. Old Business
  - Dr. David Chan update (HK)
  - Picnic(Oct. 13) update (Peter)
    - MC
    - Games
    - Food
    - Sound
    - Rehearsal
  - Spring Festival update (Vivian)
  - Nomination Committee update (Vivian)
  - Polo shirts
6. New Business
7. Adjournment